

**STATE AID TO LOCAL LAW ENFORCEMENT PROGRAM  
P.O. BOX 818  
DOVER, DELAWARE 19903  
(302) 744-2674**

**MINUTES OF THE NOVEMBER 14, 2017  
COMMITTEE MEETING**

A State Aid to Local Law Enforcement Committee meeting was held on Tuesday, November 14, 2017, 11:30 a.m. in the Public Meeting Room of the City of Dover Police Department, 400 South Queen Street, Dover, Delaware.

Chairman William Bryson called the meeting to order at 11:51 a.m. and conducted the proceedings, including a roll call of committee members and attendees. Attendees included:

Chief William Bryson, Chair*	Camden Police Department, representing Delaware Police Chiefs' Council
Chief Marvin Mailey*	Dover Police Department, representing Kent County Police Chiefs'
Chief Robert Tracy*	Wilmington Police Department
Capt. Benjamin Feldmann*	Acting as proxy for Col. Vaughn Bond, Jr., representing New Castle County Division of Police
Chief W. Scott Collins*	Selbyville Police Department, representing Sussex County Police Chiefs' Council
Robert Irwin*	Department of Justice
Capt. Jennifer Griffin*	Acting as proxy for Col. Nathaniel McQueen, Jr., representing Delaware State Police
Carol Lee	SALLE/EIDE Coordinator
Christopher Klein	Department of Safety and Homeland Security
Chelsea Reynolds	Department of Safety and Homeland Security
Roger Willey	Department of Safety and Homeland Security
Capt. Michael VanCampen	Newark Police Department
Chief David Baylor	Delaware City Police Department
Capt. Charles Emory	Wilmington Police Department
Insp. Clayton Smith	Wilmington Police Department
Chief Christopher Workman	Cheswold Police Department
Chief Kenneth Brown	Milford Police Department
Capt. Gary Bailey	Milford Police Department
Capt. Ralph Holm	Georgetown Police Department
Chief R.L. Hughes	Georgetown Police Department
Chief Robert Longo	Milton Police Department
Chief Bruce Von Goerres	Ellendale Police Department
Lt. Glenn Van Fleet	Seaford Police Department
Chief Paul Anthony	Blades Police Department
Lt. Torrie James	Smyrna Police Department
Lt. Carl Hutson	Clayton Police Department
Sgt. Phil Thomas	Felton Police Department
Capt. Earl Brooke	Harrington Police Department
Pfc. John Cullen	Greenwood Police Department
Sgt. Brandon Elliott	Bethany Beach Police Department
Chief William Boyden	Fenwick Island Police Department
Lt. William Sullivan	Rehoboth Beach Police Department
Sgt. Adam Coleman	Laurel Police Department
Chief Jamie Rogers	New Castle City Police Department
Capt. Thomas Donlon	New Castle City Police Department

Lt. Gregg Shelton  
Chief Floyd Toomey  
Erin Goldner

Elsmere Police Department  
Dagsboro Police Department  
Hope Street Delaware

**\*Committee Members**

After the roll call, Chairman William Bryson advised the attendees that the State of Delaware travel policy must be followed if travel training is approved for either grant. Until a travel policy is created specific to SALLE/EIDE, the State travel policy must be followed. Printed copies of the travel policy were available at the committee meeting to describe what is and is not permissible. Chairman Bryson also stated that funds may need to be repaid to the grant if travel expenditures don't follow the State of Delaware travel policy. Chairman Bryson asked for comments from the committee, there were none.

**I. Approval of the Minutes of the October 10, 2017 meeting**

Chairman William Bryson asked if there were any amendments to the October 10, 2017 minutes of the meeting and hearing none, asked for a motion for approval. A motion was made by Robert Irwin and seconded by Chief Scott Collins that the October 10, 2017 minutes be approved as submitted. Hearing no discussion, the minutes were approved by the Committee members.

**II. Consideration of FY18 State Aid to Local Law Enforcement applications**

**S-01-18                      Ellendale Police Department                      \$3,125.42**

Applicant requests approval to use funds for attending the IACP training conference and Delaware Police Chiefs' Council annual training conference. They also seek funding for overtime to reduce violent and criminal drug crime.

A motion was made by Chief Scott Collins and seconded by Robert Irwin that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-02-18                      Elsmere Police Department                      \$4,254.20**

Applicant requests approval to use funds for training (in-state and out-of-state) and overtime to police community events.

A motion was made by Chief Scott Collins and seconded by Robert Irwin that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-03-18                      Greenwood Police Department                      \$3,376.26**

Applicant requests approval to use funds for community policing overtime.

A motion was made by Chief Marvin Mailey and seconded by Chief Scott Collins that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-04-18                      Fenwick Island Police Department                      \$3,752.52**

Applicant requests approval to use funds for a DJI Inspire 1 Quadcopter with color monitor, battery charger, software, dual camera system, and spare parts.

The question was asked by Chairman William Bryson if this was all for a drone. Chief William Boyden answered that it was for a drone. A motion was made by Chief Scott Collins and seconded by Capt. Jennifer Griffin that the application be approved as submitted. Hearing no further discussion, the application was approved by the Committee members.

**S-05-18                      Delaware City Police Department                      \$3,501.68**

Applicant requests approval to use funds for community policing and special investigation overtime, public education programs, and the Delaware Police Chiefs' Council annual training.

The question was asked by Capt. Ben Feldmann if the amount requested for the Annual Chief of Police Training should be \$501.68 instead of \$401.68, based on two different amounts on the request breakdown. Chief David Baylor answered that it should be \$501.48. A motion was made by Robert Irwin and seconded by Chief Robert Tracy that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-06-18                      Blades Police Department                      \$3,360.00**

Applicant requests approval to use funds for felony investigation and prevention overtime.

The question was asked by Chief Scott Collins if the missing grant summary for the request was a mistake. Chief Marvin Mailey asked why the amount requested is different than the allocated amount. Carol Lee answers that no summary was provided and that Blades Police Department requested less than the amount they were allotted. Capt. Ben Feldman asked if the felony investigation overtime would be used for initiative overtime. Chief Paul Anthony answers yes. A motion was made by Chief Marvin Mailey and seconded by Chief Robert Tracy that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-07-18                      Delaware Police Chief's Council                      \$5,000.00**

This application was withdrawn at this time and will be resubmitted at a later date.

**S-08-18                      Clayton Police Department                      \$4,128.78**

Applicant requests approval to use funds for a one time vehicle enhancement to include a light bar, siren, speaker, lights, cage, and partition.

The question was asked by Chairman William Bryson if this was for a new vehicle. Lt. Carl Hutson answered yes. A motion was made by Chief Scott Collins and seconded by Chief Marvin Mailey that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-09-18                      Bethany Beach Police Department                      \$4,254.20**

Applicant requests approval to use funds for a one time vehicle enhancement to include a light bar, siren, strobes, laptop mount, partition, and storage cabinet.

The question was asked by Chairman William Bryson if this was for a new vehicle. Sgt. Brandon Elliott answered yes. A motion was made by Chief Marvin Mailey and seconded by Capt. Jennifer Griffin that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-10-18                      Smyrna Police Department                      \$5,759.24**

Applicant requests approval to use funds for the purchase of black light software and an evidence center which analyzes both computers and cell phones.

The question was asked by Chairman William Bryson if "black light software" was the name of the software and if it would be used for the analysis of phones. Lt. Torrie James answered yes. Capt. Ben Feldmann questioned why there was a 58.5% balance left in the 2016 SALLE grant. Lt. Torrie James answered that the

department had been understaffed making it difficult to fully utilize the funds. He also advised that Smyrna Police Department is now fully staffed and will be utilizing the grant money. Chairman Bryson asked when the money will be used. Lt. Torrie James replied, in the next few weeks. Capt. Ben Feldman asked if not utilizing the full funds was a result of fiscal responsibility from Smyrna Police Department. Lt. Torrie James answers yes. A motion was made by Capt. Ben Feldmann and seconded by Chief Robert Tracy that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-11-18                      Milford Police Department                      \$6,762.60**

Applicant requests approval to use funds for undercover and patrol overtime.

A motion was made by Chief Scott Collins and seconded by Robert Irwin that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-12-18                      Dagsboro Police Department                      \$3,501.68**

Applicant requests approval to use funds for community policing and patrol overtime.

A motion was made by Chief Scott Collins and seconded by Chief Marvin Mailey that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-13-18                      Felton Police Department                      \$3,376.26**

Applicant requests approval to use funds for a one time vehicle enhancement.

The question was asked by Chairman William Bryson if this was for a new vehicle. Sgt. Phil Thomas answered yes. A motion was made by Chief Scott Collins and seconded by Chief Marvin Mailey that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-14-18                      Laurel Police Department                      \$4,755.88**

Applicant requests approval to use funds for two Coban Fusion in car cameras.

A motion was made by Chief Marvin Mailey and seconded by Capt. Jennifer Griffin that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-15-18                      Dover Police Department                      \$15,291.16**

Applicant requests approval to use funds for eleven Cradlepoint modems for police vehicles and two office scanner upgrades.

A motion was made by Robert Irwin and seconded by Chief Scott Collins, with one abstention from Chief Marvin Mailey that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-16-18                      New Castle County Division of Police                      \$22,850.00**

Applicant requests approval to use funds for training registration expenses associated with Surveillance School and Critical Incident Stress Management.

A motion was made by Chief Marvin Mailey and seconded by Chief Robert Tracy, with one abstention from Capt. Ben Feldmann, that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-17-18                      New Castle County Division of Police                      \$28,311.28**

Applicant requests approval to use funds for Targeted Analytic Policing System (TAPS) overtime.

A motion was made by Chief Marvin Mailey and seconded by Chief Robert Tracy, with one abstention from Capt. Ben Feldmann, that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-18-18                      Harrington Police Department                      \$4,630.46**

Applicant requests approval to use funds for attending the IACP training conference.

A motion was made by Chief Marvin Mailey and seconded by Chief Scott Collins that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-19-18                      Rehoboth Police Department                      \$5,132.14**

Applicant requests approval to use funds for three bulletproof vests, de-escalation certification training, and special investigation overtime.

Capt. Ben Feldman questioned if bulletproof vests were covered under SALLE. Chairman Bryson states that they have been approved in the past. A motion was made by Chief Scott Collins and seconded by Chief Marvin Mailey that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-20-18                      Cheswold Police Department                      \$3,376.26**

Applicant requests approval to use funds for Implicit Bias Training for Law Enforcement Professionals training and overtime.

The question was asked by Chairman William Bryson if the training was to be conducted in the local area or elsewhere and when it will be held. Capt. Jennifer Griffin asked if other agencies were able to attend. Chief Christopher Workman answered that the training will be local in late February or early March and other agencies can participate. A motion was made by Capt. Jennifer Griffin and seconded by Chief Marvin Mailey that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-21-18                      Seaford Police Department                      \$6,135.50**

Applicant requests approval to use funds for bulletproof vests (used to match federal funds), MAGLOCLN dues, a digital camera, two dell computers with accessories, and two holographic weapon sights.

The question was asked by Chairman William Bryson regarding which federal grant is being matched. Lt. Glenn Van Fleet answered Bulletproof Vest Partnership. A motion was made by Chief Scott Collins and seconded by Robert Irwin that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-22-18                      Georgetown Police Department                      \$5,257.56**

Applicant requests approval to use funds for a NEMA box surveillance system and crime prevention patrol overtime.

A motion was made by Capt. Ben Feldmann and seconded by Chief Scott Collins that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-23-18                      Milton Police Department                      \$4,000.00**

Applicant requests approval to use funds for vehicle enhancements to include a partition, reflective lettering for K-9 vehicle, lights, paint for donated vehicle, and reflective lettering for ATV.

The question was asked by Chairman William Bryson if these were new vehicles and how many of them are included in the request. Chief Robert Longo answered there are 2 vehicles and 1 ATV which are new to the department. Capt. Ben Feldmann inquired about the 58.9% balance on the FY16 SALLE grant. Chief Robert Longo answered that Milton Police Department had been understaffed and couldn't use the money in time. Capt. Ben Feldmann asked if Milton Police Department didn't spent the money in order to responsibly schedule overtime. Chief Robert Longo answers yes. Chief Scott Collins asked if Milton Police Department is not requesting the full allotted amount. Chief Robert Longo answers that yes. A motion was made by Chief Scott Collins and seconded by Capt. Ben Feldmann that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-24-18                      Wilmington Police Department                      \$41,253.10**

Applicant requests approval to use funds for on-site and off-site training to include Advanced S.W.A.T., Pro-Active Internal Affairs Investigations, and Supervisory Leadership.

The question was asked by Capt. Ben Feldmann Wilmington Police Department can explain the previous grant balances with 89.2% remaining. Chief Robert Tracy answers that it was an oversight with the change of administration, training has been scheduled to utilize the funds, and training was minimized in the past year to evaluate the department. Chairman Bryson reminded Chief Robert Tracy that the grant may be used before three years and the travel policy must be followed. A motion was made by Capt. Ben Feldmann and seconded by Chief Scott Collins that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**III.            Consideration of FY18 Emergency Illegal Drug Enforcement applications**

**D-01-18                      Fenwick Island Police Department                      \$3,324.39**

Applicant requests approval to use funds for patrol overtime.

A motion was made by Chief Marvin Mailey and seconded by Chief Scott Collins that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-02-18                      Ellendale Police Department                      \$3,054.06**

Applicant requests approval to use funds for ten drug testing kits and overtime.

A motion was made by Chief Marvin Mailey and seconded by Chief Scott Collins that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-03-18                      Delaware City Police Department                      \$3,216.26**

Applicant requests approval to use funds for overtime.

A motion was made by Chief Scott Collins and seconded by Chief Marvin Mailey that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-04-18                      Dagsboro Police Department                      \$3,216.26**

Applicant requests approval to use funds for patrol and drug investigation overtime.

A motion was made by Chief Marvin Mailey and seconded by Chief Scott Collins that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-05-18                      Blades Police Department                      \$3,160.00**

Applicant requests approval to use funds for drug interdiction/investigation overtime.

A motion was made by Robert Irwin and seconded by Chief Scott Collins that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-06-18**                      **Smyrna Police Department**                      **\$4,189.42**  
Applicant requests approval to use funds for buy/informant money and drug investigation overtime.

A motion was made by Chief Marvin Mailey and seconded by Chief Scott Collins that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-07-18**                      **Elsmere Police Department**                      **\$3,540.65**  
Applicant requests approval to use funds for buy/informant money and overtime.

A motion was made by Robert Irwin and seconded by Chief Scott Collins that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-08-18**                      **Bethany Beach Police Department**                      **\$3,540.65**  
Applicant requests approval to use funds for a Trek Police Mountain Bike with police lighting and an AXIS network camera to record suspects or prisoners in custody to include drug related interviews.

The question was asked by Chairman William Bryson if the requested cameras were body cameras. Sgt. Brandon Elliott responded that it is a camera for the processing area. A motion was made by Chief Scott Collins and seconded by Capt. Jennifer Griffin that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-09-18**                      **Milford Police Department**                      **\$4,621.94**  
Applicant requests approval to use funds for buy/informant money and patrol overtime.

A motion was made by Chief Marvin Mailey and seconded by Chief Scott Collins that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-10-18**                      **Clayton Police Department**                      **\$3,486.58**  
Applicant requests approval to use funds for drug investigation overtime.

Chairman William Bryson inquired about the balance which is slightly over the 50% requirement. Capt. Ben Feldman asked if they will spend the funds soon. Lt. Carl Hutson answered that it was an oversight after taking over the department and the balance will be used in December during an annual round up. A motion was made by Chief Marvin Mailey and seconded by Chief Robert Tracy that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-11-18**                      **Greenwood Police Department**                      **\$3,162.19**  
Applicant requests approval to use funds for a bulletproof vest, four drug testing services for officers, and narcotics overtime.

A motion was made by Chief Marvin Mailey and seconded by Capt. Ben Feldmann that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-12-18**                      **Laurel Police Department**                      **\$3,756.90**  
Applicant requests approval to use funds for a Coban Fusion in-car camera system and patrol overtime.

A motion was made by Chief Scott Collins and seconded by Robert Irwin that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-13-18**                      **Dover Police Department**                      **\$8,298.33**

Applicant requests approval to use funds for buy/informant money.

A motion was made by Capt. Ben Feldman and seconded by Robert Irwin, with one abstention by Chief Marvin Mailey, that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-14-18                      New Castle County Division of Police                      \$23,760.82**  
Applicant requests approval to use funds for drug unit overtime.

Capt. Jennifer Griffin inquired about the balance over 56.9%. Capt. Ben Feldmann explains that the overall balance is 46%. New Castle County separates their funding amount into different grants so one grant may be over 50%, but the balance of all grants will be less than 50%. A motion was made by Chief Marvin Mailey and seconded by Robert Irwin, with one abstention by Capt. Ben Feldmann, that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-15-18                      Harrington Police Department                      \$3,702.84**  
Applicant requests approval to use funds for four rifle sights, four rifle magazines, and three bulletproof vests.

A motion was made by Robert Irwin and seconded by Chief Marvin Mailey that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-16-18                      Rehoboth Beach Police Department                      \$3,919.10**  
Applicant requests approval to use funds for two bulletproof vests, buy/informant money, and drug enforcement overtime.

A motion was made by Robert Irwin and seconded by Chief Scott Collins that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-17-18                      Cheswold Police Department                      \$3,162.19**  
Applicant requests approval to use funds for drug enforcement overtime.

A motion was made by Robert Irwin and seconded by Chief Marvin Mailey that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-18-18                      New Castle City Police Department                      \$3,919.10**  
Applicant requests approval to use funds for drug enforcement overtime and rental vehicles for investigations and surveillance.

A motion was made by Robert Irwin and seconded by Capt. Ben Feldmann that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-19-18                      Georgetown Police Department                      \$3,973.16**  
Applicant requests approval to use funds for drug investigation overtime.

A motion was made by Chief Marvin Mailey and seconded by Robert Irwin that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-20-18                      Milton Police Department                      \$3,432.52**  
Applicant requests approval to use funds for drug enforcement overtime.

Chief Marvin Mailey inquired about the balance of a previous grant. Chief Robert Longo answered that the department had been understaffed and will be sending Carol Lee an amendment. A motion was made by Chief Marvin Mailey and seconded by Chief Scott Collins that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

Applicant requests approval to use funds for drug investigation overtime.

Carol Lee announced that there had been a change in the balance of D-21-16 since the grant information had been printed. The balance of D-21-16 was now \$9,431.32 or 29.2% of the original amount. Capt. Ben Feldmann inquired about the balances in a previous grant. Chief Robert Tracy answered that staffing is being adjusted and the money will be used in upcoming drug cases. A motion was made by Capt. Ben Feldmann and seconded by Chief Marvin Mailey, with one abstention by Chief Robert Tracy, that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**Adjournment**

A motion for adjournment was made by Robert Irwin and seconded by Capt. Ben Feldmann. The committee members approved the motion and Chairman William Bryson adjourned the meeting at 12:32 a.m.